

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
SPECIAL COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH::VIJAYAWADA

Cir.No. F I/CIRCULAR/2018

Dated: 29.10.2018

Sub: TECHNICAL EDUCATION - ESTABLISHMENT - Video Conference
with Special Commissioner of Technical Education, A.P., Vijayawada
on 30.10.2018 - Reg.

The Special Commissioner of Technical Education has proposed to hold a video conference on 30.10.2018 to review the issues for the development of Department.

2. In this connection, the Regional Joint Directors of Kakinada and Tirupati, all the Principals, Administrative Officers, Superintendents of Government Polytechnics are requested to attend the Video Conference on 30.10.2018 from **11.00 AM onwards** at their Polytechnics, if the Video Conference is not available, otherwise, they are instructed to attend the same at nearby Polytechnic, in which the Video Conference facility is available, without fail. The agenda for the Video Conference is herewith enclosed.

3. Further, the Regional Joint Directors of Kakinada and Tirupati, Principals of all Government Polytechnics are requested to furnish the information as per agenda for the Video Conference through ddacte@gmail.com by 29.10.2018, 5.00 PM, without fail.

This may be treated as most important

Sd/- G.S. PANDA DAS
SPECIAL COMMISSIONER

To
The Regional Joint Directors of Kakinada and Tirupati.
All the Principals of Government Polytechnics/Institutions in the State.

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P. Raja Sankar
SUPERINTENDENT 29/10/18

DEPARTMENT OF TECHNICAL EDUCATION, A.P.

Video Conference on 30.10.2018 from 11.00 AM onwards

Agenda

| Sl. No | Points for discussion | Details |
|--------|-------------------------------------|--|
| 1. | Progress of e-office implementation | Implementation of e-office in polytechnics, no. of files sent to RJDs and CTE |
| 2. | Biometric Attendance | Attendance particulars of staff and students at polytechnics |
| 3. | Virtual Class Rooms | Effective functioning of Virtual Class rooms |
| 4. | Integrated B.Tech Degree | Willingness of teaching staff on Integrated B.Tech Degree |
| 5. | Budget Utilization | Cumulative expenditure for the 1 st & 2 nd Quarters up to 30.09.2018 for the year 2018-19. |
| 6. | State Level Tech Fest & MIS | Surrender of fee amounts to the O/o CTE, A.P., Vijayawada. |

Sd/- G.S. PANDA DAS
SPECIAL COMMISSIONER

//FBO//

P. Raju Kumar
SUPERINTENDENT 29/10/18